

<p>Present: PM, JM, PT, DJ, MR, HT, JS, NT, AN</p>	<p>PM welcomed JS followed by a quick round of introductions AN to forward membership form and docs to JS</p>
<p>Apologies: VC, NT</p>	
<p>Absent:</p>	
<p>Previous Minutes: have been signed off by PM</p>	
<p>Events: <u>Family Fun Day – September 2015</u></p> <ul style="list-style-type: none"> • Minutes from the planning meeting on 11th May 2015 were circulated prior to the meeting • Next event planning meeting is scheduled for 4th June 2015 time t.b.a. • Sponsorship was discussed and it was agreed that one person should co-ordinate the approach to supermarkets/ local businesses for sponsorship. A volunteer has yet to be found to co-ordinate this task • The responsibilities for NPFPG and LO were clarified • A list of family activities as well as food and beverage options was compiled • a list of groups associated with the disability/care aspect was compiled in order to approach them to book a market place stand 	<p>AN to arrange a “Save the Date” post for the website and Facebook Page AN to request artwork from KF</p>

<p><u>AGM now planned for Oct 2015</u></p> <ul style="list-style-type: none"> • Date suggested 21.10.15 • Bee Hive booked ?? • Proposed timing: 10:30h – 11:00h AGM 11:00h – 12:30 “Law Clinic” • Intended to target 40 attendees • Guest speaker required to draw in people. Suggestion on legal update • Planning to provide tea/coffee & cakes as refreshments 	<p>AN to contact Steve Broach’s office to check availability and fees and possibly alternative colleagues AN to contact Mencap and Community Law in Northampton for recommendations</p> <p>AN to contact Nathan Thandi to post event on website</p>
<p>Website / Database Management:</p> <ul style="list-style-type: none"> - New website www.npfg.co.uk is up and running. Feedback has been received from some SGM. 	<p>All to explore and advise likes and dislikes. AN to liaise with NT</p> <ul style="list-style-type: none"> - for Training post to be deleted from first page - status update on NPFG minute upload (start with 2015) - Save the date post for SummerSENdsations and AGM - To develop Northants map to show geographical engagement areas with Parent Carers based on membership data - AN to provide feedback comments from previous NPFG event attendees - AN to provide all membership forms, mapping exercise doc and policies for website upload - To arrange links with the following websites: NDA, Down Group, IASS, Foster Carers <p>All SGM are encouraged to draft a short statement of their motivation and what it is like for them to be involved with NPFG for possible website quote.</p>

<p>Financial Update (JM):</p> <ul style="list-style-type: none"> - JM distributed overview of current bank balance as well as spent comparison with 2013/14 - £ 500 will be carried over from the 2014/15 grant - 2014/15 Monitoring Form has been sent to CaF - 2015/16 Grant Application has been submitted. JM shared the 6 key information pages with SGM – awaiting approval and receipt of the first £7,500 <p>PM expressed thanks for completing this task so swiftly</p>	<p>JM to research public liability insurance to be purchased in the next financial year</p>
<p>Training</p> <p>Dave Carr Parent Participation Training took place on 22.April 2015 with 6 delegates.</p>	<p>AN sent a thank you email to DC and requested training material. Once received thank you emails are to go out to delegates with attachments. Despite several attempts by phone and email from both AN and PT no contact could be made so far. AN to persevere.</p>
<p>Future NPFPG representation</p> <p>Please see attached updated overview of future representation.</p>	<p>AN to continue to update</p>
<p>Past NPFPG Representation:</p> <p>Please see attached status overview on past NPFPG engagements</p> <p><u>Transport Focus Group (DJ)</u></p> <p>A new tracking system will be introduced to vehicles providing transport for SEND children. It is aimed that the exact location of a specific vehicle will be available to parents via APP. This initiative was welcomed by all SGM.</p> <p><u>DCYPDG (PM/DJ)</u></p> <p>Mini workshops were conducted during the last meeting. DJ joined the Health and PM the Education themed</p>	<p>AN to follow up on next Carers Services Commissioning Group meeting</p>

<p>workshop. Action plans were developed on issues previously raised by NPFG amongst others. DJ shared the TOR and final strategy/action plan document which is available to SGM from AN on request.</p>	<p>PM/DJ to advise confidentiality rating</p>
<p>Future NPFG SGM Dates: 11.06.15, 10:30-14:00h – Bee Hive C1 EMRNF Regional Meeting</p> <p>01.07.15, 9:30-12:30h – Bee Hive C1</p>	<p>Limited to 2 NPFG reps, further places will be subject to availability as space is limited. MR offered to take minutes subject to availability. HT and DJ expressed an interest to attend should a place become available. All SG members are invited to network with regional colleagues over lunch from 13:00h</p> <p>Please note the meeting on 22.07.15 has been cancelled</p> <p>JM to liaise with the Bee Hive re meeting dates post the summer holidays</p>
<p>Guest Speaker – None this months Kathy Forsdyke, Local Offer Manager, NCC scheduled for 1.07.15</p> <p>Sam Parish, Consultation Development Officer, NCC Dates to be confirmed</p>	<p>PM or AN to confirm</p> <p>AN to contact SB to check availability to present to SGM after summer break</p>
<p>IASS Update: (Nikki Taylor) <u>In House Update</u> * Recruitment deadline has passed, Interview for administrator scheduled for 27.05.15 and Officer for 28.05.15. IASS will ensure a YP will sit on the interview panel * NT working on IASS website to update, plan to establish social media coverage currently following NCC guidelines</p> <p><u>IS – Core Asset Stakeholder Meeting</u> NT requested feedback for the above meeting scheduled for 12th June 2015. Ways to obtain feedback from parents</p>	<p>AN to post request on NPFG facebook page, contact CB to request a shared post on T4S. AN to contact EMRN members to</p>

<p>who used Core Assets were discussed: T4S, NPFG Facebook Page and IASS referrals. Once the parent/carers have been identified it was suggested a detailed questionnaire should be sent out via survey monkey.</p>	<p>encourage them to share their experiences</p>
<p>Matters Arising:</p> <ul style="list-style-type: none"> * New NPFG literature was shared and distributed to all SGM so everybody has small stock for distribution. All old stock is to be discarded * NPFG to book Rocking Road Runner event at Abington Park on 20th September 2015. * a cheque for £170.00 is available for collection from Waitrose. OA initiated NPFG's participation in the Community Matter (green token) scheme. JM will collect the cheque initially but a photo shoot opportunity is planned after half term for press release distribution. * Consultation invitation has been received for the revised Early Year Strategy, deadline is 29.05.15 	<p>AN to update the stock in the equipment overview form</p> <p>AN to book exhibition space, draft rota. JM kindly offered to lend their gazebo</p> <p>JM to arrange collection date with Waitrose AN to co-ordinate availability of SGM for possible photo shoot. AN to draft press release and distribution to local media</p> <p>PM to look at it and provide feedback if relevant</p>
<p>Any other business</p> <ul style="list-style-type: none"> * Time4Support is operating an additional, new, closed Facebook page targeted to "Transitions to Adulthood14+" * MR recommended You Tube video "Weird Girl Cindy" for possible upload on the Facebook page 	<p>AN researched but could not find correct clip. MR to please forward / share link via Facebook</p>

<p>* AN made contact with CB re NPFGB DVD stock . LBs invoice was for 100 copies of which 20 were held back to be signed and translated into Polish. The signed version is delayed due to KS's availability. The translation service is no longer available as the lady moved away. All footage is currently being stored by LB and can be updated.</p> <p>* JS advised that the Foster Carers/ Adopted Parents meet on the first Tuesday of every month in the St. Peter's Church rooms in Weston Favell village. NPFGB requested to present and join future meeting to find out current issues.</p>	<p>To be discussed at the next meeting.</p> <p>JS to liaise with social worker to pass on the proposal and advise if this is possible together with date suggestions.</p> <p>JS to please investigate the possibility of an NPFGB feature in the monthly newsletter for Adopters</p>
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