

<b>Present:</b> DJ, JM, MR, HT, AN	
<b>Apologies:</b> PM, VC, JS, PT	
<b>Absent:</b>	
<b>Previous Minutes:</b> January Minutes have been signed off	AN to make date correction and arrange uploading on the NPF website
<b>Events:</b> <u>Series of Parent Engagement events</u> <ul style="list-style-type: none"> <li>NPF is planning several Parent-2-Parent engagement event. Please see attached flyer for locations and dates.</li> <li>In addition an Open Space event is scheduled for 23<sup>rd</sup> March 2016 at the Bee Hive (target 40 pax)</li> <li>A parent carer workshop is scheduled for 26<sup>th</sup> April 2016 to utilise the support from Emma Weatherdon at CAF. This is the first of a series of workshop themed "Coping with Challenging Behaviour"</li> </ul>	AN to promote these events on social media  AN to liaise with NT re school mailings HT to research venue in Daventry  AN to liaise with IASS to produce flyers/posters for all events  JM advised that Autism Concern is offering a training series to parent carers starting 9 <sup>th</sup> March – 25 <sup>th</sup> May.
<b>Financial Update (JM):</b> <ul style="list-style-type: none"> <li>Current spent indicates £3064.00 left in current grant. Allocated are:  £1000 for events  £ 300 for DVD update  £ 500 for logo printed tote bags leaving £ 1264. 00 left to spend</li> <li>AN suggested NPF logo tote bags</li> </ul>	All to submit expense claims by end of Feb AN to liaise with HT re meeting log  AN to obtain quote from Total Merchandise

<p><b>Website Management:</b></p> <ul style="list-style-type: none"> <li>• Meet the Steering Group page planned</li> <li>• Training session with NT is required, DJ and MR to take on a more active website management role as of September 2016</li> </ul>	<p>ALL are encouraged to write a short introduction and why they became involved with NCFG (voluntary publication)</p> <p>AN to liaise with NT re</p> <ul style="list-style-type: none"> <li>- mailing list</li> <li>- take old events of the website</li> <li>- publish future and past meeting log</li> </ul>
<p><b>Training:</b></p> <ul style="list-style-type: none"> <li>• Social Media Training Current online training is half way through, Feedback has been gathered for CS</li> </ul>	<p>AN to share feedback with CS AN to liaise with CS to find interest in Disability / SEND AN to liaise with CS re email text condensing for FB postings AN to check interest settings with IASS and Local Offer and make changes to NCFG FB page accordingly DJ to explore record keeping</p>
<p><b>Future NCFG representation</b></p> <ul style="list-style-type: none"> <li>• Please see attached updated overview of future representation.</li> </ul>	<p>AN to forward details of Disabled People's Forum to JM</p> <p>AN to follow up on EHC work stream</p>
<p><b>Past NCFG Representation:</b></p> <ul style="list-style-type: none"> <li>• DJ and JM met with David Perrin, NCC Commissioning Manager for Short Breaks.</li> <li>- Very experienced commissioner, background in Early Years but new to SEND.</li> <li>- Lack of handover and missing documents/contracts cause provide additional challenges in his new role</li> <li>- Budgets have been discussed and are divided into Dom Care and Respite Care, Short Break services</li> <li>- NCFG has offered assistance to gather information what services are required and where and to identify gaps. This will be done as part of the Parent-2-Parent series and social media, e-bulletin mailings</li> </ul>	

<ul style="list-style-type: none"> <li>- Guideposts are likely to be decommissioned</li> <li>- DP will take over leadership of DCYPWG as HD moves back to Adult Care Services</li> </ul> <ul style="list-style-type: none"> <li>• DJ and HT fed back on recent SEND Area Inspection work stream. Current work stream members have been shared, TOR was set. CQC and Ofsted will begin with inspections in May 2016 starting with Pathfinder areas including Northants. Inspections will continue for a three year period.</li> </ul>	<p>Minutes have been received. AN to circulate to DJ and HT AN to forward feedback from template to HT for further feedback.</p>
<p><b>Matters Arising:</b></p> <ul style="list-style-type: none"> <li>• Engagement opportunity with YP via The Cube in various locations: Daventry/Northampton/Kettering</li> <li>• NT advised that Amy Brown is the new Family Worker at Mapplefield School</li> <li>• Parent Engagement Opportunity has arisen with Windmill Primary School in Raund. Market place opportunity has been taken up by NPGF on 15<sup>th</sup> March 2016 from 17:00-19:30h. AN and JM will man the stand.</li> </ul>	<p>AN to research best format HT to research Daventry Stars Group</p> <p>AN to make contact and promote Pen Green event</p> <p>AN to liaise with IASS for feedback AN to confirm NPGF attendance with Simon Bateson</p> <p>IASS offered to represent NPGF if need be</p>
<p><b>Guest Speaker:</b></p> <ul style="list-style-type: none"> <li>• Kate Holt, Healthwatch for March SGM</li> </ul>	<p>AN to invite Kate</p>

<p><b>IASS Update: (Nikki Taylor)</b>  <u>Parent / Carer Engagement</u></p> <ul style="list-style-type: none"> <li>• Gamenation events continue  An additional event may take place at the Corby Business Academy</li>   <li>• <b>YP conference “Moving on up”</b> <ul style="list-style-type: none"> <li>- 2<sup>nd</sup> March 2016  10:00h-14:00h</li> <li>- Venue Saints Rugby Ground</li> <li>- targeted for year 9 and 10</li> <li>- aiming to encourage independence and teaching life skills</li> <li>- liaising with schools to bring YP to Saints Rugby Ground</li> <li>- College settings not targeted this time</li> <li>- Currently 12 places left</li> <li>- subject matters include: cyber safety, relationships, finance, benefits, study skills, responsibilities</li> </ul> </li>   <li>• <b>Bright Futures Parent conference</b> <ul style="list-style-type: none"> <li>- 22<sup>nd</sup> March 2016  9:30 – 14:30h</li> <li>- Venue Park Inn hotel  Northampton</li> <li>- Format workshops and info stalls, NT keen to involve DWP to run a workshop on benefits – very challenging communication</li> <li>- NPFG will participate with a stand in the market place area</li> </ul> </li>   <li>• A provision gap has been identified in Drama and Performing Arts for YP with SEND. There are quite a few YP out there with interest and ability to do a Level 1 qualification but are unable to cope in the current settings</li> </ul>	<p>Please see flyer attached</p> <p>Please see flyer attached</p> <p>JM to attend the Parent Conference Planning meeting on 17<sup>th</sup> Feb 2016 15:00-17:00h at Springfield  NT to please be mindful when scheduling meeting days and times involving parent carers</p> <p>DJ to raise this issue at the next DCYPDG</p>
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<ul style="list-style-type: none"> <li>• The SEND Drama Group at The Royal &amp; Derngate Theatre has folded</li> <li>• Northgate Arts College is piloting a Circle of Support initiative.</li> <li>• NT is liaising with Peter Smalley at the University of Northampton to start a course in Performing Arts at the centre in Kettering Road, Northampton</li> <li>• Ways have been explored how IASS can support NPFG</li> <li>• IASS is meeting with Core Assets to discuss future collaboration now funding has been extended. A programme will be discussed to support college students currently with a LDA (Learning Disability Assessment) as they will transfer to an EHC plan. Numbers are currently unknown.</li> </ul>	<p>AN to email NT with compiled suggestions</p>
<p><b>Any other business:</b></p> <ul style="list-style-type: none"> <li>• It seems parent carers are not informed through schools. To change this better links with SENCOs need to be established</li> <li>• JM shared info on Disabled Go organisation</li> </ul>	<p>AN to liaise with NT to mail school database to ask for assistance in promoting our events.</p> <p>All to check out <a href="http://www.disabledgo.com">www.disabledgo.com</a></p>
<p><b>Future NPFG SGM Dates:</b></p> <p>17<sup>th</sup> March 2016 – C1 (incl. lunch)  14<sup>th</sup> April 2016 – C1  19<sup>th</sup> May 2016 – C1  9<sup>th</sup> June 2016 – C1  14<sup>th</sup> July 2016 – C1</p> <p>All meetings 9:30 – 12:30h</p>	