

<p><b>Present:</b> PM, DJ, JM, MR, AN, AMC, JLS, JH, Welcome and introductions to new SGMs CW. CW is the SWAN (Syndrome Without A Name) rep for Northamptonshire and will be a great asset to NPF.</p>	<p>Big thank you to JH for introducing CW to NPF and inviting her to come along</p> <p>Request for CW to present on SWAN and their activities in the near future AN to forward membership form to CW electronically</p>
<p><b>Apologies:</b> VC, JS, PT, HT</p>	
<p><b>Absent:</b></p>	
<p><b>Previous Minutes:</b> March Minutes have been signed off</p>	
<p><b>Events:</b> <u>Series of Parent Engagement events</u></p> <ul style="list-style-type: none"> <li>• A calendar of engagement opportunities has been collated. Dates and Times will be discussed at the next meeting to allocate NPF reps</li> <li>• CAF workshop <ul style="list-style-type: none"> <li>- Great response, capacity reached</li> <li>- Marketing has stopped but waitlist continues to grow</li> <li>- NPF members not to be included in 25 capped delegates unless specifically booked on</li> <li>- Plans to overbook by 5 to counter act no shows</li> <li>- Lunch booked for 33</li> <li>- Timings have been revised</li> <li>- Market place opportunity given to Core Assets and IASS</li> </ul> </li> </ul>	<p>Please see attached</p> <p>AN to liaise with the Local Offer to identify further parent carer groups</p> <p>AN to contact waitlist delegates AN to request room layout with EW</p> <p>AN to invite EB from Core Assets for 13:00h</p>

<p><b>Financial Update (JM):</b></p> <ul style="list-style-type: none"> <li>• Current grant has been spent but funds are available from previous fundraisers/donations to cover the next few weeks until the new Grant is available.</li> <li>• JM and AN continue to work on Monitoring Forms – deadline is 29.04.16</li> <li>• Future activities have been discussed for the 2016/17 Grant Application. This will cover: <ul style="list-style-type: none"> <li>- increasing the database</li> <li>- strengthen the Steering Group</li> <li>- enhancements to the website</li> <li>- production of new DVD</li> <li>- increase co-production on various work streams</li> </ul> </li> </ul>	<p>JM and AN to finalize monitoring form</p> <p>JM and AN to work on 2016/17 Grant Application</p>
<p><b>Membership:</b></p> <ul style="list-style-type: none"> <li>• JLS, JH, AMC completed membership forms and received membership packs</li> <li>• CW, VV and CP also interested to join SGM. VV and CP were not available for the April meeting date</li> <li>• PT has stepped back to AM due to health and work restrains, close links to NDA will continue</li> </ul>	<p>JM to email AN new summary form</p> <p>AN to send exp and remun forms electronically</p> <p>AN to send membership forms to CW, VV and CP</p> <p>AN to update SGM/AM contact sheet</p> <p>AN to update the membership status chart</p> <p>AN to send follow-up email to PT</p>
<p><b>Website Management:</b></p> <ul style="list-style-type: none"> <li>• Meet the Steering Group page planned</li> <li>• Training session with NT is required, DJ and MR to take on a more active website management role as of September 2016</li> </ul>	<p>ALL are encouraged to write a short introduction and why they became involved with NPFG (voluntary publication)</p> <p>AN to liaise with NT re</p> <ul style="list-style-type: none"> <li>- publishing future and past meeting logs</li> <li>- obtaining quote for training</li> <li>- website hosting from Sept 2016 onwards</li> <li>- easy read version, enhanced type face, colours, languages</li> </ul>

<b>Next e-bulletin Mailing</b>	<ul style="list-style-type: none"> <li>- share successes and past achievements collated for the Monitoring Form</li> </ul>
<b>Parent Participation Training</b> <ul style="list-style-type: none"> <li>• Once we have recruited 10 more SGM/AM we will organise foundation training.</li> </ul>	AN to liaise with CAF to find alternative trainer to DC
<b>Future NPFGB Representation</b> <ul style="list-style-type: none"> <li>• Please see attached updated overview of future representation.</li> </ul>	The EHC work stream has been folded as discussed action plans are now in place
<b>Past NPFGB Representation / Feedback:</b> <ul style="list-style-type: none"> <li>• Lincs 10<sup>th</sup> Anniversary Event - AN</li> <li>• The Autism Experience - AN</li> <li>• Education and Health working group – AN</li> <li>• SEND Lead/ PCF event East Midlands – AN</li> <li>• DCYPDG – DJ</li> <li>• EM Ofsted CQC workshop – HT</li> <li>• Rainbow PCF – 30<sup>th</sup> Anniversary Event - AN</li> </ul>	Feedback Forms to be completed AN to share with SGM when avail.  Training material for the regional CQC workshop has been received and forwarded to DJ and HT in preparation for their work stream participation
<b>IASS Update: (Nikki Taylor)</b> <ul style="list-style-type: none"> <li>• Bright Futures Parent conference and Moving On Up YP conference have received great feedback especially on the parent speaker Jane Frisworth . The stadium tour was welcomed and the events will most likely be repeated in 2017</li> <li>• Another Gamemation event is planned to take place in the Corby Library – date t.b.a.. Simon ?? will conduct the e-safety training</li> <li>• SEND Area Inspection Board meeting took place on 13.04.16, NPFGB was not represented as cancellation communication was misunderstood.</li> <li>• NPFGB to compile Story Board project using an agreed template</li> </ul>	NT to email the final template DJ to draft

<p>Deadline for this is 28.04.16</p> <ul style="list-style-type: none"> <li>• EHC Team is currently involved in Year 9 transfer reviews at Northgate. Recent info sessions organised by IASS for the Year 9 transfers had a poor attendance.</li> <li>• IASS and Core Assets are working on a project to ensure all students at Northampton College at both sites in Booth Lane and Daventry will have a One Page Profile.</li> <li>• IASS have consulted with young people to gather feedback for the new development of Young People's leaflet (on what?)</li> <li>•</li> </ul>	
<p><b>Guest Speaker:</b></p> <ul style="list-style-type: none"> <li>• None this month</li> </ul>	
<p><b>Any other business:</b></p> <ul style="list-style-type: none"> <li>• Need identified to liaise closer with the SENCO network</li> <li>• SNIX editorial deadline for the next issue is 22<sup>nd</sup> April</li> <li>• CW advised the group that it is common for families to wait 4 years prior to getting help as there is no diagnosis to be ticked on Assessment Forms – call for change</li> <li>• 6000 children with additional needs are born every year who will never receive a diagnosis</li> <li>• Plans have been discussed to move LA operations from John Dryden House to the centre of Northampton and turning JDH into a Special Needs School</li> <li>• DJ set up a Twitter account, it was discussed to change the name to official NPFG@NPFG2</li> <li>• Next e-bulletin could include a list of achievements including attended meetings in the past</li> </ul>	<p>AN to find out date and venue for SENCO annual conference/training day AN to draft article and ensure NPFG will be included in the next issue</p> <p>PM/DJ to continue to call for change at DCYPDG</p> <p>PM/DJ to obtain a status update</p> <p>DJ to please make alterations</p> <p>AN to compile list for Monitoring Form as well as e-bulletin mailing</p>

<ul style="list-style-type: none"> <li>• It was suggested to link the NPFG Facebook page to the NPFG website</li> <li>• NPFG to seek feedback on Preparing for Adulthood process in Northants</li> <li>•</li> </ul>	<p>Marketing Team and Lead required AMC was nominated to take on this task</p> <p>AN to make contact with The Cube for NPFG presentation / feedback session</p>
<p><b>Matters Arising:</b></p> <ul style="list-style-type: none"> <li>• 35.000 children and YP with additional needs are recognised in Northants</li> <li>• Message on Facebook was suggested advising viewers that we are all parents of disabled children advising a response time of 48 hours</li> <li>• JH has made contact to her local councillor who would like to engage with SEND parents. PM explained party political consequences. NPFG is open to attend / host a round table event with representatives reflecting various political parties</li> </ul>	<p>PM/DJ to find out context to population / percentage</p> <p>AN to draft , liaise with PM and DJ to post this message</p> <p>AN to add JoS, JH, AMC and CW to closed NPFG Communication Group</p> <p>JH to explain and extend the invitation</p>
<p><b>Future NPFG SGM Dates:</b></p> <p>19<sup>th</sup> May 2016 – C1  9<sup>th</sup> June 2016 – C1  14<sup>th</sup> July 2016 – C1 followed by lunch</p> <p>All meetings 9:30 – 12:30h</p>	