

Steering Group Meeting

 18^{th} April 2018 - Bee Hive

9:30h - 12:30h

Apologies: AMC, TR, SFG, KS, COB, PM Absent: Previous Minutes: March minutes have been signed off Events: Meet & Greet with Health Professionals Date to be discussed Possibly at NHFT venue CAF Workshops Behaviour that Challenges 15th March 2018 - 10:30-12:30h The Bee Hive, Kingsthorpe Moving towards Adulthood Date tbc Maplefieds School, Corby tbc Coping with Support Date tbc Daventry Hill School, tbc Emma Weatherdon is delivery partner, next available slot in summer term. AN to follow up re dates Cate of the NPFG website - done AN to liaise with NT to upload to the NPFG website - done AN to follow up with EW Fran Dancyger is delivery partner, next available slot after June 2018 - AN followed up - awaiting dates Emma Weatherdon is delivery partner, next available slot in summer term. AN to follow up re dates Venue tentatively booked Timetable to be discussed at May meeting Timetable to be discussed at May meeting Timetable to be discussed at May meeting	Present: DJ, JM, MR, AN, HT	
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	literature, NPFG presentation is	
	available from AN,	
-	Feedback form is essential to	
	share parent carer comments	
-	NPFG reps are responsible for	
	data log on i-pads	
Finan	cial Update (IM)	All to hold expense submission
_	Monitoring Form has been	until funds have been received
	completed and submitted	Copies of the forms are available on
_	2018/19 application has been	request
	submitted – awaiting feedback	JM to outline activities for 2018/19
	from Contact and funds	at May Meeting
	nom contact and rands	at may meeting
Ma	atters Arising:	
_	NPFG is working with NCC on	
	short break commissioning,	
	parent carers are frustrated with	
	the lack of communication	
_	LDPB – no longer board as not	
	funds will continue as GOB (Get	
	on board) in the process of	
	setting up a charity group	
_	setting up a charity group	
Proje	acte:	
	- Lui	
•		
•	GDPR	AN to compile Facebook post to
-	GDPR ICO registration imminent	AN to compile Facebook post to encourage parent carers to verify -
-	GDPR ICO registration imminent Every attempt to comply with	encourage parent carers to verify -
-	GDPR ICO registration imminent Every attempt to comply with new regulations,	
-	GDPR ICO registration imminent Every attempt to comply with new regulations, Data storage to be confirmed	encourage parent carers to verify -
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-	GDPR ICO registration imminent Every attempt to comply with new regulations, Data storage to be confirmed with NT 95% of checklist tasks completed Policies are being updated,	encourage parent carers to verify -
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Website Management:	AN to summarize website	
Project still pending	enhancement and liaise with NT	
Future and past NPFG Representation	NPFG Reps to compile outstanding	
Please see attached updated	feedback forms high lighting the	
overview of representation	main points for e-bulletin mailings	
overview of representation	and the same of th	
Autism Strategy Steering Group	No other feedback or bullet points	
Please see attached feedback	received	
form		
Public Relations:		
- NVCA Newsletter		
- SNIX contribution provided,		
awaiting publication		
IASS Update: (Nikki Taylor)		
 Unable to attend this month 		
Guest Speaker:		
- none this month		
Future NPFG SGM Dates:		
Wednesday, 9 th May 2018 – C1		
Wednesday, 13 th June 2018 – C1	(June meeting with Health reps as	
Wednesday, 11 th July 2018 – C1 (lunch)	guest speakers)	
All meetings 9:30 – 12:30h		
at the Bee Hive		
Harborough Road, Kingsthorpe		
Northants, NN2 8LR		

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